|  |  |  |  |
| --- | --- | --- | --- |
| **Meeting Date :** | 07-08-2015 | **Meeting Time :** | 18:00 |
| **Meeting Attendees :** | V, Shawn, Kaii, Likai, Lulu, Miranda, Clay, Irene, Raj Singh, Yogi | **Meeting Location :** | OGGB |
| **Minutes Taken by:** | Miranda and Likai | **Next Meeting Date & Location:** | TBA |

|  |  |
| --- | --- |
| **S.No.** | **Meeting Notes:** |
| 1 | Introduce ourselves |
| 2 | The clients introduce themselves  Raj: employment consultant more than 10 years, recruiter, assist job seekers.  Yogi: he was a tester before |
| 3 | Change the project from an app to a mobile friendly website. The app has no business value. |
| 4 | Make a mobile friendly website according to getskills.com, try to make it great-looking. We can also reference other websites (<http://www.knowledgehut.com>, https://www.mindmeister.com). |
| 5 | Different customs have different webpages (according to their authority).  As a student, the user can click (something?) then a story will be showed (words or video), after the story the can choose class. |
| 6 | Focus on design. Attract customs. Everything will be redesigned. |
| 7 | They ask us to use PHP. |
| 8 | Give us a test account. |
| 9 | Need more engagement , more feedback from the customers. |
| 10 | Give us some advice about how to find a job (linkedin, meetup). |

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Action Items:** | **Assigned To:** | **Due Date:** |
| 1 | Decide whether accept the project | VEL | 07-08-2015 |